

# WESTMINISTER HOMEOWNERS ASSOCIATION

A Michigan Non-Profit Organization

## Board of Directors

*Philip G. Vera, Esq., President*

*Dr. Athena Marsh, Vice-President*

*Steven Jackson, Treasurer*

*pgverajd@gmail.com*

*dr.athenamarsh@gmail.com*

*stevenjackson2699@gmail.com*

Date – Wednesday, March 20, 2024

Location - Zoom

Time: 7:00 pm

Attendees – Philip Vera, Esq. (President), Dr. Athena Marsh (Vice-President),  
Steven Jackson (Treasurer)

## MINUTES

### 1. Call Meeting to Order – Philip Vera

### 2. Minute Approval:

- a. Motion to waive the reading of the Minutes from the Board of Directors Meeting of February 21, 2024 and to adopt the minutes as presented on the Westminister HOA Website and Westminister HOA Official Facebook. **Vera – Aye, Marsh – Aye, Jackson – Aye**

### 3. Treasurer's Report –

#### a. Bills due for March 2024

- i. AHC Advisors PLLC March 2024 services & postage reimbursement - \$634.76 **Vera – Aye, Marsh – Aye, Jackson – Aye**
- ii. Big Lakes Lawncare invoice # 133922 – \$1,597.00 **Vera – Aye, Marsh – Aye, Jackson – Aye**

- iii. DTE Accts 2787 (\$25.75) & 2797 (\$19.11) for service 1-27 to 2-27-2024 Vera – Aye, Marsh – Aye, Jackson – Aye

**4. Old Business**

- a. Annual budget and Dues Notices – Budget Approved. Dues will remain the same for 2024. Treasurer Steven Jackson has discussed with Tony Hawkins.

**5. New Business**

- a. Mulch Behind Oxley? - Homeowner Pete Tocco contacted me indicating that there was no mulch installed behind his house when mulch was laid in 2023.
  - i. Contact Big Lakes Lawn Care to see if mulch is needed in the area
- b. Annual Meeting – April 17, 2024 at 7:00 PM

**6. Open Discussion/Questions from Homeowners:**

- 7. Adjournment to Closed Meeting – Philip Vera – Motion to Adjourn Open Meeting to April 17, 2024 at 7:00 PM. Vera – Aye, Marsh – Aye, Jackson – Aye**