

# WESTMINISTER HOMEOWNERS ASSOCIATION

A Michigan Non-Profit Organization

## Board of Directors

*Philip G. Vera, Esq., President*

*Dr. Athena Marsh, Vice-President*

*Steven Jackson, Treasurer*

*pgverajd@gmail.com*

*dr.athenamarsh@gmail.com*

*stevenjackson2699@gmail.com*

Date – Wednesday, November 15, 2023

Location - Zoom

Time: 7:00 pm

Attendees – Philip Vera, Esq. (President), Steven Jackson (Treasurer)

Not Present - Dr. Athena Marsh (Vice-President)

## MINUTES

1. Call Meeting to Order – Philip Vera

2. Minute Approval:

- a. Motion to waive the reading of the Minutes from the Board of Directors Meeting of October 18, 2023 and to adopt the minutes as presented on the Westminister HOA Website and Westminister HOA Official Facebook. **Vera – Aye, Marsh – No Vote, Jackson – Aye**

3. Treasurer's Report –

a. Bills due for November 2023

- i. AHC Advisors November 2023 services – \$657.92 (including 2023 LARA Annual Report Filing) **Vera – Aye, Marsh – No Vote, Jackson – Aye**
- ii. Big Lakes Invoice # 129968 - Snow Contract Installment – \$1597 **Vera – Aye, Marsh – No Vote, Jackson – Aye**

- iii. Big Lakes Invoice # 129969 - Grounds Maintenance  
Installment – \$1449.29 Vera – Aye, Marsh – No Vote, Jackson  
– Aye
- iv. Big Lakes Invoice #131154 - Installation of Snow Stakes – \$97  
Vera – Aye, Marsh – No Vote, Jackson – Aye
- v. DTE 2787 9-28 to 10-26-2023 Pages 1 & 2 – \$21.85 Vera – Aye,  
Marsh – No Vote, Jackson – Aye
- vi. DTE 2797 9-28 to 10-26-2023 Pages 1 & 2 – \$16.13 Vera – Aye,  
Marsh – No Vote, Jackson – Aye
- vii. Christmas Light Install Reimbursement - \$1,000 – Payable to  
Philip Vera Vera – Aye, Marsh – No Vote, Jackson – Aye

**4. Old Business**

- a. Christmas Light Installation to take place on November 15, 2023.  
Cost will remain the same at \$1,000.

**5. New Business**

- a. Annual Budget Coming Up

**6. Open Discussion/Questions from Homeowners:**

- 7. Adjournment to Closed Meeting – Philip Vera – Motion to Adjourn Open Meeting to December 20, 2023 at 7:00 PM. Vera – Aye, Marsh – No Vote, Jackson – Aye**