

WESTMINISTER HOMEOWNERS ASSOCIATION

A Michigan Non-Profit Organization

Board of Directors

Philip G. Vera, Esq., President

Dr. Athena Marsh, Vice-President

Steven Jackson, Treasurer

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Date – Wednesday, May 17, 2023

Location - Zoom

Time: 7:00 pm

Attendees – Philip Vera, Esq. (President), Steven Jackson (Treasurer)

Not Present - Dr. Athena Marsh (Vice-President)

MINUTES

1. Call Meeting to Order – Philip Vera -

2. Minute Approval:

a. Motion to waive the reading of the Minutes from the Board of Directors Meeting of April 19, 2023 and to adopt the minutes as presented on the Westminister HOA Website and Westminister HOA Official Facebook. Vera – Aye, Marsh – No Vote, Jackson – Aye

3. Treasurer's Report –

a. Bills due for May 2023

i. AHC Advisors May 2023 Invoice - \$667.17 Vera – Aye, Marsh – No Vote, Jackson – Aye

ii. Big Lake Lawncare Invoice # 107160 - \$1,449.29 Vera – Aye, Marsh – No Vote, Jackson – Aye

- iii. DTE Accts 2787 & 2797 for billing period 3-29 to 4-27-2023 (\$22.07 & \$16.16) Vera – Aye, Marsh – No Vote, Jackson – Aye
- iv. Makower Abbate et al Invoice # 28896 - \$62.00 Vera – Aye, Marsh – No Vote, Jackson – Aye
- v. Steven Jackson reimbursement request for Zoom One Pro account renewal charged to his credit card - \$158.89 Vera – Aye, Marsh – No Vote, Jackson – Aye

4. Old Business

- a. Lawn and Common Area Maintenance – Mulch being installed this week.

5. New Business

- a. Big Lakes Lawn Care – Front Entrance Beautification Proposal - the estimated week of completion for project is 6/26/2023 if accepted May 17, 2023.
 - i. Motion to Approve Proposal - Vera – Aye, Marsh – No Vote, Jackson – Aye
 - ii. Phil will contact Big Lakes to start sprinkler system up.
- b. Food Trucks Returning – Starting May 22, 2023.
- c. 3rd Annual Block Party to Take Place Saturday, August 19, 2023.
 - i. 5-6PM Kids Hour
 - ii. 6-8PM All Are Welcome
 - iii. Sponsorship Opportunities
- d. Movie Nights – Reach out to Neill Humann regarding movie nights

6. Open Floor to Discussion/Questions - **The Board would appreciate having the members attending the meeting today identify themselves and their address and mention if they would like the opportunity to speak during the public comment period.**

7. Tom Balun – 15697 Holborn - Invisible dog fence enforcement.

- a. Section 6.18 – Backyard only
- b. Some homeowners are leaving their dog outside unattended.

8. Adjournment to Closed Meeting – Philip Vera