

WESTMINISTER HOMEOWNERS ASSOCIATION

A Michigan Non-Profit Organization

Board of Directors

Philip G. Vera, Esq., President

Dr. Athena Marsh, Vice-President

Steven Jackson, Treasurer

pgverajd@gmail.com

dr.athenamarsh@gmail.com

stevenjackson2699@gmail.com

Date – Wednesday, March 15, 2023

Location - Zoom

Time: 7:00 pm

Attendees – Philip Vera, Esq. (President), Dr. Athena Marsh (Vice-President),
Steven Jackson (Treasurer)

MINUTES

1. Minute Approval:

- a. Motion to waive the reading of the Minutes from the Board of Directors Meeting of February 15, 2023 and to adopt the minutes as presented on the Westminister HOA Website and Westminister HOA Official Facebook. **Vera – Aye, Marsh – Aye, Jackson – Aye**

2. Treasurer's Report –

- a. Bills due for March 2023. Motion to Pay
 - i. AHC Advisors March 2023 Services - \$635.04 **Vera – Aye, Marsh – Aye, Jackson – Aye**
 - ii. Big Lakes Lawncare invoice nos. 104547 (\$497); 104768 (\$1491) **Vera – Aye, Marsh – Aye, Jackson – Aye**
 - iii. DTE Accounts ending 2787 (\$21.95) & 2797 (\$16.20) January 27, 2023 - February 27, 2023 **Vera – Aye, Marsh – Aye, Jackson – Aye**

3. New business

- a. Mulch bids – Motion to accept proposal by Big Lakes Lawn Care to do entire common area throughout subdivision for \$10,480 Vera – Aye, Marsh – Aye, Jackson – Aye
- b. The Tree Surgeon - second round of fungal treatment for spruce trees – Motion to accept proposal by The Tree Surgeon for second round of treatment (conditioned on budgetary legal maintenance requirements) Vera – Aye, Marsh – Aye, Jackson – Aye
- c. Annual letter to homeowners – Phil will draft a letter to the homeowners.
- d. Annual meeting planning – April 19, 2023 at 7 PM - Athena will solicit candidates for Board positions.

4. Old Business

5. Open Floor to Discussion/Questions - **The Board would appreciate having the members attending the meeting today identify themselves and their address and mention if they would like the opportunity to speak during the public comment period.**

6. **Adjournment to Closed Meeting – Philip Vera –**