

WESTMINISTER HOMEOWNERS ASSOCIATION

A Michigan Non-Profit Organization

Board of Directors

Philip G. Vera, Esq., President

Dr. Athena Marsh, Vice-President

Steven Jackson, Treasurer

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Date – Wednesday, February 15, 2023

Location - Zoom

Time: 7:00 pm

Attendees – Philip Vera, Esq. (President), Dr. Athena Marsh (Vice-President),
Steven Jackson (Treasurer)

MINUTES

1. Minute Approval:

- a. Motion to waive the reading of the Minutes from the Board of Directors Meeting of January 18, 2023 and to adopt the minutes as presented on the Westminister HOA Website and Westminister HOA Official Facebook. **Vera – Aye, Marsh – Aye, Jackson – Aye**

2. Treasurer's Report –

- a. Bills due for February 2023. Motion to Pay
 - i. AHC Advisors February 2023 Services - \$635.67 **Vera – Aye, Marsh – Aye, Jackson – Aye**
 - ii. Big Lakes Lawncare invoice nos. 104366 (\$2,877); 104454 (\$1597) **Vera – Aye, Marsh – Aye, Jackson – Aye**
 - iii. DTE Accounts ending 2787 (\$23.00) & 2797 (\$16.03) December 29, 2022 - January 26, 2023 **Vera – Aye, Marsh – Aye, Jackson – Aye**

- iv. Reimbursement to Steven Jackson - 2023 Bluehost Web Hosting – Security (\$95.88); Hosting (\$239.88); Code Guard Basic (\$47.88) Vera – Aye, Marsh – Aye, Jackson – Aye

3. New business

a. Mulch reserves and solicitation of mulch bids

- i. There is currently \$34,792.66 in mulch reserves.
- ii. Phil will solicit bids from landscaping companies.

b. Update to entrance monument

- i. Steven will seek options on updating the monument in the entrance of the subdivision. Once we know what the estimated costs may be, we will explore options, including allocating reserves for this purpose.

4. Old Business

- a. 2023-2024 Board Election Timeline-need someone to advertise and solicit interested homeowners who wish to serve on the board.

5. Open Floor to Discussion/Questions - The Board would appreciate having the members attending the meeting today identify themselves and their address and mention if they would like the opportunity to speak during the public comment period.