

WESTMINISTER HOMEOWNERS ASSOCIATION

A Michigan Non-Profit Organization

Board of Directors

Philip G. Vera, Esq., President

Dr. Athena Marsh, Vice-President

Steven Jackson, Treasurer

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Date – Wednesday, March 16, 2022

Location - Zoom

Time: 7:00 pm

Attendees – Philip Vera, Esq. (President), Dr. Athena Marsh (Vice-President),
Steven Jackson (Treasurer)

MINUTES

1. **Call to Meeting to Order – Philip Vera – 7:0 pm**

2. **Minute Approval:**
 - a. **Motion to waive the reading of the Minutes from the Board of Directors Meeting of February 16, 2022 and to adopt the minutes as presented on the Westminister HOA Website and Westminister HOA Official Facebook. Vera – Aye, Marsh – Aye, Jackson – Aye**

3. **Treasurer’s Report –**
 - a. **Bills due for February 2022. Motion to Pay:**
 - i. **AHC Advisors March 2022 Services & mailing costs invoice # 10853 (\$941.04) Vera – Aye, Marsh – Aye, Jackson – Aye**
 - ii. **Big Lakes Lawncare:**
 1. **11-1-2021 77721 (\$1,597.00) Vera – Aye, Marsh – Aye, Jackson – Aye**

2. 2-15-2022 81107 (\$497.00) Vera – Aye,
Marsh – Aye, Jackson – Aye
 3. 2-21-2022 81252 (\$1,591.00) Vera –
Aye, Marsh – Aye, Jackson – Aye
 4. 2-28-2022 81409 (\$497.00) Vera – Aye,
Marsh – Aye, Jackson – Aye
 5. 3-1-2022 81506 (\$1,597.00) Vera –
Aye, Marsh – Aye, Jackson – Aye
 6. 3-14-2022 81608 (\$994.00) Vera – Aye,
Marsh – Aye, Jackson – Aye
- iii. DTE Acct 2787 1-27 to 2-25-2022 (\$20.77) Vera – Aye,
Marsh – Aye, Jackson – Aye
 - iv. DTE Acct 2797 1-27 to 2-25-2022 (\$19.01) Vera – Aye,
Marsh – Aye, Jackson – Aye

4. Old Business

- a. Tree Removal Update – Removals have been done.
- b. Tree injections will take place as weather changes – Anticipated timeframe for injections will take place in May or June 2022.

5. New Business

- a. Agenda for Annual Meeting – President Phil Vera will send out message to members regarding topics of discussion for agenda.
- b. Tax Return Due 04/18/2022 – Treasurer Steven Jackson will sign and send tax return to IRS
- c. HOA dues - Dues online payment. Treasurer Steven Jackson will contact Tony Hawkins for an update on

6. Open Floor to Discussion/Questions - **The Board would appreciate having the members attending the meeting today identify themselves and their address and mention if they would like the opportunity to speak during the public comment period.**

7. **Adjournment to Closed Meeting – Philip Vera – 7:21 pm**