

# WESTMINISTER HOMEOWNERS ASSOCIATION

A Michigan Non-Profit Organization

Board of Directors

*Philip G. Vera, Esq., President*

*Dr. Athena Marsh, Vice-President*

*Steven Jackson, Treasurer*

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*stevenjackson2699@gmail.com*

Date – Tuesday, July 20, 2021

Location - Zoom

Time: 7:00 pm

Attendees – Philip Vera, Esq. (President), Dr. Athena Marsh (Vice-President),  
Steven Jackson (Treasurer)

## MEETING MINUTES

1. Call Meeting to Order – Philip Vera at 7:01 pm
2. Minute Approval:
  - a. Motion to waive the reading of the Minutes from the 2021 Westminister Homeowners Association Annual Meeting June 16, 2021 and to adopt the minutes as presented on the Westminister HOA Website and Westminister HOA Official Facebook. **Vera – Aye, Marsh – Aye, Jackson – Aye**
3. Treasurer's Report –
  - a. Bills due for July 2021
    - i. Motion to Approve AHC Advisors Bill for - \$611.35 **Vera – Aye, Marsh – Aye, Jackson – Aye**
    - ii. Motion to Approve Big Lakes Lawn Care Bill for July 2021 for \$1,394.13. **Vera – Aye, Marsh – Aye, Jackson – Aye**

#### 4. Old Business:

##### a. Neighborhood Party:

- i. August 11 from 6-9 PM Common Area. 3 food trucks from 4:30-7:30 (already scheduled no cost to us)
- ii. DJ Naveen - FREE
- iii. Motion to approve expenditure for Cotton candy from 6-9 PM \$142.50 - (100 servings and an attendant to make it) Vera – Aye, Marsh – Nay, Jackson – Aye
- iv. Motion to approve expenditure for Face Painting 6-8 PM (CherriPaints) \$225.00 Vera – Aye, Marsh – Nay, Jackson – Aye
- v. Motion to approve expenditure for Bounce House from 6-9 (Old Fashioned Concessions Rental) \$225 Vera – Aye, Marsh – Nay, Jackson – Aye
- vi. Motion to approve expenditure for 4 outdoor yard signs to advertise this event @19.99x4= 79.96 + tax Vera – Nay, Marsh – Nay, Jackson – Nay
- vii. Motion to approve expenditure for \$100 to use towards gift cards to be used for games at the event. Vera – Aye, Marsh – Aye, Jackson – Aye
- viii. TOTAL: \$692.50

b. Tree Removal Update – There have been numerous complaints from homeowners about dead trees in the common areas in the perimeter of the subdivision. These complaints have apparently been made for several years. Steven Jackson has been in contact with The Tree Doctor who will be removing 4 trees pursuant to the Board’s approval in the last meeting. In addition, The Tree Doctor will provide a quote for the remainder of the dead trees in the subdivision. We anticipate getting a quote by the August 2021 Board Meeting.

c. Lawn Care Update – Philip Vera had met with the President of Strawberry Fields Homeowner’s Association to discuss maintenance of the common area between Westminister and Strawberry Fields. This common area is exclusively Westminister Homeowners Association property. Big Lakes Lawn Care has been directed to

**maintain this area accordingly, which they have done. All homeowner complaints regarding lawn maintenance has been resolved.**

**5. Open Floor to Discussion/Questions –**

- a. Bill Starrs – Did maintenance on the website. The Board appreciates the setting up of the website which has been far more user friendly than the old site.**
- b. Tiffany Clor – Notice of Board meetings has been lacking. Facebook has an option of reoccurring notices for events.**

**6. Adjournment to Closed Meeting – Philip Vera at 7:36 PM**