

WESTMINISTER HOMEOWNERS ASSOCIATION

A Michigan Non-Profit Organization

Board of Directors

Philip G. Vera, Esq., President

Dr. Athena Marsh, Vice-President

Steven Jackson, Treasurer

pgverajd@gmail.com

dr.athenamarsh@gmail.com

stevenjackson2699@gmail.com

Date – Monday, May 17, 2021

Location - Zoom

Time: 7:00 pm

Attendees – Philip Vera, Esq. (President), Dr. Athena Marsh (Vice-President),
Steven Jackson (Treasurer)

MEETING MINUTES

1. Call Meeting to Order – Philip Vera at 7:00 pm
2. Minute Approval:
 - a. Motion to waive the reading of the Minutes from the 2021 Westminister Homeowners Association Annual Meeting April 21, 2021 and to adopt the minutes as presented on the Westminister HOA Website and Westminister HOA Official Facebook. **Vera – Aye, Marsh – Aye, Jackson – Aye**
3. Treasurer's Report –
 - a. Bills due for May 2021
 - i. Motion to Approve AHC Advisors Bill for - \$635.75 **Vera – Aye, Marsh – Aye, Jackson – Aye**
 - ii. Motion to table Big Lakes Lawn Care Bill for May 2021 for \$1,394.13 due to provider failing to maintain perimeter of subdivision. **Vera – Aye, Marsh – Aye, Jackson – Aye**

- b. **Status of HOA Member Dues Payments that were due on April 25, 2021.**
 - i. **Treasurer Jackson states that Antony Hawkins will provide an updated list of members with outstanding dues for 2021 soon.**
 - ii. **Vice President Marsh requested an update on integrating on-line payments. Treasurer Jackson stated we would need to consult with Antony Hawkins regarding online payments which could be integrated into our website.**
- 4. **Old Business:**
 - a. **Traffic issues/speeding in subdivision**
 - i. **Petition and signature drive**
 - 1. **A petition was presented by President Vera. The members voted to request the relief of speed bumps being installed at or near the stop signs on Gracechurch.**
 - ii. **Petition will be circulated online and in person requesting signatures.**
 - b. **Local Business Support on Website**
 - i. **Sign up sheet/bio of company and services offered.**
 - ii. **President Vera will provide a sample sign up sheet that is used for the City of Utica business directory.**
 - c. **Treasurer Jackson brought up a homeowners concern posted on Facebook regarding sidewalk plates at intersections that are popping out and whose responsibility it is to maintain those.**
 - i. **President Vera stated that all sidewalks are the responsibility of the Township and/or County.**
 - d. **Treasurer Jackson brought up the fact that the Board has been very active with the needs of the members with 2 pool approvals, a patio approval and roof approval in the past month.**
- 5. **Open Floor to Discussion/Questions - The Board would appreciate having the members attending the meeting today identify themselves and their address and mention if they would like the opportunity to speak during the public comment period.**

6. Adjournment to Closed Meeting – Philip Vera at 7:35 PM