

WESTMINISTER BOARD MEETING MINUTES - AUGUST 19, 2020

Westminister HOA Board Meeting Minutes For August 19th 2020

Attendees – Janet Mann, President; Lionel Scott, Vice-president; John Mann, Financial advisor; Erin Humann, homeowner Chair for Landscaping Committee.

Meeting opened by Janet Mann at 7:20 pm.

1. Minutes of previous meeting read by John Mann, approved by Janet.
2. The Board discussed its approval of three homeowner's improvements, during the month of August 2020.
3. As of August 1st, 2020; the Board is officially under the care of MHC Advisors, with Antony Hawkins CPA reporting to the Board and replacing Michigan Condominium Management Co.
4. Discussed that Antony and Janet opened a new Association account at PNC Bank, located at 16 mile and Rochester. All Association monies have been transferred to this bank.
5. The Boards commonly used forms and vendors have been sent to MHC Advisors. The vendors have been informed of MHC's address for billing.
6. Erin gave an updated report on the condition of the common area trees and bushes. Reporting that there are seven trees and five bushes that need to be completely removed. There are eight trees and bushes that need trimming. The Board plans on having the dead trees and bushes removed first.
7. Discussed newly discovered common area behind Holborn Ct. Discussed sending a letter to the homeowners affected.
8. New business: Antony and Janet discussed when should a lien be placed on a home.
9. 181 homeowners did not receive a violation letter this month, but 19 homeowners did receive violations and fines.

Meeting was adjourned at 8:04pm.