

WESTMINISTER BOARD MEETING MINUTES

- JULY 15, 2020

Westminister HOA Board Meeting Minutes

July 15, 2020

Opening 7:20 pm by Janet Mann

Attendees – Janet Mann, President ; Lionel Scott, Vice-president; John Mann, financial advisor; Erin Humann, h/o Chair of Landscaping Committee

I Minutes of previous meeting read by John Mann approved by Janet and supported by Lionel

II President Janet explained the reason Board decided not to renew contract with Michigan Condo Association. The new management of the Association will be handled by MHC Advisors. Their contract begins 1 August 2020. Homeowners will receive a letter with the address; etc.

III Board discussed list of dead trees compiled by Erin Humann and her husband. They decided to further investigate possibility of removal of some this season, depending on the budget. However, the Board will include removal of all dead and severely diseased trees in next year's budget.

IV One tree on Oxley and two on Regent were mentioned by tree arborist subcontractor as in need of immediate removal. Lionel stated he will visit properties, make an assessment and report back to the Board his recommendation.

V The Board discussed the retiming of the common area sprinkler system. Janet stated she would purchase durable locks be placed on system along 22 mile road in particular. The Board has received reports of vandalism to the current lock that was placed on the timer box. There was also a discussion regarding resetting the timing of the watering of the commons to run after 11 pm. (This is a city law.) Some sprinklers in the park area and at the entrance are in operation during midday.

VI Lionel mentioned the need to remove dead bush at entrance. He stated he will remove it and save the Association the cost of hiring a contractor.

Janet called for the adjournment of the meeting at 7:53 pm. It was supported by Lionel and the meeting was adjourned.