

# WESTMINISTER BOARD MEETING

Attendees: Lionel Scott [President], Anthony Messina [Interim Vice President], and Dr. Kecia Waddell [Treasurer]

## Opening

★ Introductions of Board members and positions, reason for meeting (status of Community business) Community Vote

- Spoke with contractors - Holiday Lighting/ Landscaping/Snowplowing; webmaster
- Spoke with Vendors - Vollmer Law (fee for service); CPA
- New board with need decide upon vendors (Lighting/ Landscaping/Snowplowing) and continued service of Law Firm
- Interim Officer needs to be on bank and former President's name be removed

Goals for the coming election and next year of service

★ Calendar at a Glance was requested to be developed to pass off to transitioning board SOP

★ WHOA Standard Operating Procedures document is to be developed to transition new board fairly

## Election Essentials

★ Electionbuddy questions & concerns were addressed with regard to voting safeguards (1 vote per household only)

## Q/A Session w/Board Candidates

★ Board candidates entered the meeting at 8PM

★ questions were addressed with regard to the general transition plan to include other questions from the candidates

## Action Items

★ Schedule the following Zoom meetings:

- Monday, February 1, 2021 HOA Election Count & Results
  - Wednesday in February 17th - Transfer of Authority Meeting
- Meeting Adjournment at 8:27PM