

WESTMINISTER BOARD MEETING MINUTES - OCTOBER 28 , 2020

Westminister HOA Association Meeting Minutes

October 28, 2020

Opening: meeting was called to order by Janet Mann, President at 7:19 pm

Location: Zoom meeting

Attendees: John Mann, Dr. Kecia Waddell, Janet Mann, Erin Parrish, Lionel Scott

Agenda

I John read the minutes from meeting dated September 16, 2020

II Board discussed bills sent from h/o on Holburn St. for clearing common area that has been unmaintained behind their home. Board decided to request a detailed bill from H/O as the Board previously agreed to cover cost of removal of debris and overgrowth from the common area that covers only 1 25ft.

III Discussion took place based on a few violations and whether to remove fines or increase fines based on h/o failure to cooperate with Board's request.

IV The legality of having food vendors operate in the subdivision without the approval of the Board was discussed. Janet suggested seeking advice from our legal firm.

V Gracechurch patio that was not approved by Board and a stop work order was imposed on contractors. Currently, the work has received township approval in sections and is being continued.

VI H/O who owes late fees of more than \$900 and dues of more than \$1,821.00, has requested Board accept a payment plan of six months. Beginning in December 15th 2020.

VII Agreement was given to accept the snow contract offer of Thoms Brothers for the 2021 year. The cost for removal of snow only is \$8,500. The cost of salt which is \$80 / ton is a separate bill that will be assessed on the Board as needed per snow fall and routine icing of the sub surface roads.

VIII There was a discussion regarding how to legally require h/o who refused to pay annual dues, to assure the Board if they enter into an agreement for repayment that the h/o will be bound to honor their promise to pay their dues.

IX Finally, the Board agreed to accept the bid of Holiday Lighting to install the Christmas lighting at the entrance. Their bid was for \$1,675 compared to a \$2,400 Owen bid.

X Sprinklers will be winterized by early November or sooner, by Clear Water, LLC

Janet – President called for the adjournment of the meeting at 8:36pm. The meeting was adjourned.